

## INTEGRATED GOVERNANCE & RISK COMMITTEE MEETING AGENDA

<b>Date:</b>	17 April 2019	<b>Time:</b>	10.00 - 12.00
<b>Venue:</b>	Trust Meeting Room, Chestnut House	<b>Chair:</b>	John Holden, Acting Chief Executive

**Attendee:** David Griffith, Informatics Programme Manager attending on behalf of Cindy Fedell, Chief Digital and Informatics Officer

Time	No.	Agenda Item	Lead	Outcome To note For approval For decision To escalate to SRR	Papers attached
10.00	<b>1. Committee opening business</b>				
	I.4.19.1	<b>Apologies for Absence</b> Ms Karen Dawber Ms Cindy Fedell	Chair		Verbal
	I.4.19.2	<b>Declarations of Interest</b>	Chair	To note	Verbal
	I.4.19.3	<b>Minutes and Actions of the meeting held on 20 March 2019</b>	Chair	For approval	I.4.19.3
	I.4.19.4	<b>Matters arising</b>	Chair	To note	Verbal

10:10	2. Strategic Risk Register (SRR)				
2.1 Strategic Risk Register: Proposals to close risks					
	I.4.19.5	Proposal to close risk ID 3134 (Safe Disposal of Sharps)	Chief Nurse	For approval	I.4.19.5
	I.4.19.6	Proposal to close risk ID 3050 (Theatre staffing levels on labour ward)	Chief Operating Officer	For approval	I.4.19.6
	I.4.19.7	Proposal to close risk ID 3110 (Maintaining a safe and effective pathology service)	Chief Medical Officer	For approval	I.4.19.7
	I.4.19.8	Proposal to close risk ID 3135( Non-compliance with BRE (Building Research Establishment) for cladding fire tests)	Chief Operating Officer	For approval	I.4.19.8
2.2 Strategic Risk Register: Proposals to escalate risks					
	I.4.19.9	Escalated items from Board of Directors/Committees to SRR 2019/20	Director of Governance & Corporate Affairs	To decide	I.4.19.9
	I.4.19.9i	Risk ID 3378 (The de-escalation of potentially violent situations and management of violent and aggressive patients)-escalation from the H&S Committee	Director of Governance & Corporate Affairs	To decide	I.4.19.9i
	I.4.19.9ii	Risk ID 2380 and 3293 Vascular services-Combined risk assessment	Chief Medical Officer	For approval	I.4.19ii
	I.4.19.10	Escalated items from Care Groups and Corporate Offices	Director of Governance & Corporate Affairs	To decide	I.4.19.10
	I.4.19.10i	Risk ID 3380 Mental Health Treatment See Agenda Item I.4.19.20	Chief Nurse	To decide	I.4.19.20
	I.4.19.11	Limited Assurance Internal Audit reports	Director of Governance & Corporate Affairs	To decide	
2.3 Strategic Risk Register: Movement log and progress updates					
	I.4.19.12	Movement log: new risks, closed risks, risk changed in score	Chair	To note	I.4.19.12
	I.4.19.13	Progress update: ID 3013 (Risk of Cyber Security Threats)	Chief Digital and Informatics Officer	To note	I.4.19.13
2.4 Strategic Risk Register: Oversight					
	I.4.19.14	All open strategic risks	Chair	To note	I.4.19.14
2.5 Strategic risk assessments					
	I.4.19.15	Trust wide assessment of the risk associated with inadequate Middle Grade Medical Staff Cover	Chief Operating Officer	To decide	I.4.19.15

	I.4.19.16	Assessment of the risk in relation to the impact of organisational re-structure in 2019/2020 on the effectiveness of the governance infrastructure	Director of Governance & Corporate Affairs	For approval	I.4.19.16
	I.4.19.17	Risk assessment of the impact of data quality issues on income during 2019/20	Chief Operating Officer	To note	I.4.19.17
	I.4.19.18	Assessment of the risk associated with the Trust's achievement of the ECS in 2019/20	Chief Operating Officer	For approval	I.4.19.18
	I.4.19.19	Assessment of the risk associated with the impact of not achieving the specialist service specification for the Haemoglobinopathy service	Chief Medical Officer	To decide	Verbal
	I.4.19.20	Assessment of the risk associated with the delivery of the Trust's mental health strategy	Chief Nurse	To decide	I.4.19.20

11.10	<b>3. Care Group and Corporate Office Risk Registers</b>				
	<b>3.1 Care Group Risk Registers (Risks scored 15 and above)</b>				
	I.4.19.21	Unplanned Care	Acting Director of Operations for Unplanned Care (To be covered by COO)	To decide	I.4.19.21
	I.4.19.22	Planned care	Acting Director of Operations for Planned Care (To be covered by COO)	To decide	I.4.19.22
	<b>3.2 Corporate Office Risk Registers (Risks scored 15 and above)</b>				
	I.4.19.23	Corporate Offices	Executive Directors	To decide	I.4.19.23

11.35	<b>4. Corporate Governance</b>				
	I.4.19.24	Code of Governance Compliance	Director of Governance & Corporate Affairs	For approval	I.4.19.24
	I.4.19.25	Provider Licence-Self certification	Director of Governance & Corporate Affairs	For approval	I.4.19.25
	I.4.19.26	Annual Governance Statement 18/19	Director of Governance & Corporate Affairs	For approval	I.4.19.26
	I.4.19.27	External Visits Register	Director of Governance & Corporate Affairs	To note	I.4.19.27

11.50	<b>5. Strategic Objectives</b>				
	I.4.19.28	Board Assurance Framework (Quarter 4 18/19)	Director of Governance & Corporate Affairs	For approval	I.3.19.28

	<b>6. Committee Closing Business</b>				
	I.4.19.29	Any other business	Chair		Verbal
	I.4.19.30	Matters to escalate to the Board of Directors	Chair		Verbal
	I.4.19.31	Items for Corporate Communication	Chair		Verbal
	I.4.19.32	Date and time of next meeting 22 May, 13:00-15:00 - Trust Meeting Room			